**ALLOVEME**

**BOARD OF DIRECTORS MEETING**

**Saturday, April 16, 2016 at 1:00 p.m.**

**MINUTES**

|  |  |
| --- | --- |
| PRESENT | ABSENT |
| Lori Minor (LM), Founder  | Diane Guice-Gomez (DGG), Board Member |
| Leige Doffoney (LD), President | DeniQuia Berry (DB), Guest |
| LeShan Bircher (LB), Secretary |  |
| Claudette McClenney (CMc), Board Member | Katherine Smith, (KS) Guest |
|  |  |
| Charmayne Jenkins (CJ), Treasurer (via telephone) |  |

1. Call to Order
	1. The meeting was called to order at 1:05pm.
2. January 2016 Minutes
	1. LM reported that the January 2016 minutes were approved online by a majority vote.
3. Bylaws Review and Amendment
	1. The board reviewed changes to the bylaws. LM moved to approve the minutes as presented. LD 2nd. The amended bylaws were approved by a unanimous vote.
4. Board Reports
	1. President’s Report
		1. LD thanked KS for conducting the board assessment and for anticipated results to be report. The board was thanked for their participation. As a result of establishing short and long term goals, further engaging participants and meeting their needs was discussed.
	2. Treasurer’s Report
		1. CJ reported a current combined bank balance of $1658.16.
	3. Secretary’s Report
		1. No report.
	4. Founder’s Report
		1. LM expressed concern about the program moving forward and the need to focus on recruiting and fundraising.
5. Program Review
	1. Board discussed rescheduling the May Career Panel Workshop due to low participation, changing the program setup – considering workshops two times per month to lessen time between workshops,, rotating responsibilities, speakers, and food expenses. LD moved to revisit these ideas in three months. CMc 2nd. The motion was approved by a unanimous vote.
6. Board Survey & Assessment Review and Outcomes Katherine Smith, Certified Coach
	1. KS reported on how the survey and assessment was conducted and the results. The purpose was to get an organizational view and identify strengths as well as gaps. It was determined that all board members are dedicated and determined while clear goals and clear roles need to be established. Board members are willing to take on more responsibilities to make the program successful. RECOMMENDATIONS: planning and goal setting; training and development; program assessment; establishing measures of accountability; better communication through weekly emails and creating a drop box for access to materials which includes a check list, task list and calendar.
7. Board Officer Elections
	1. Board elections were held with the following results.
		1. Motion to install DGG as a board member. CJ 2nd. Motion passed by a unanimous vote.
		2. Motion to appoint LD as President. LB 2nd. Motion passed by a unanimous vote.
		3. Motion to appoint CMc as Vice President. CJ 2nd. Motion passed by a unanimous vote.
		4. Motion to appoint LB as Secretary. LD 2nd. Motion passed by a unanimous vote.
		5. Motion to appoint CJ as Treasurer. CMc 2nd. Motion passed by a unanimous vote.
		6. Motion to appoint DB as participant board member. LD 2nd. Motion passed by a unanimous vote.
		7. Note: IB was installed as a board member via email in May 2016.
8. Items from the Floor
	1. LM discussed setting goals for the year.
	2. Jerome Horton Connecting Women to Power event announced.
	3. The role of and need for social media was discussed.
9. Next meeting: July 16, 2016 GAC 3301 Airport Drive, 12:30pm

Adjourned at 3:02 pm.